

## STUDENT MOBILE PHONE POLICY

### PURPOSE

To explain to our school community St Albans Primary School policy requirements, and expectations regarding the safe and appropriate use of mobile phones by students, at school or during school activities.

### SCOPE

This policy applies to all students at St Albans Primary School.

### POLICY

St Albans Primary School understands that students may bring a mobile phone to school, particularly if they are travelling independently to and from school or to extra-curricular activities.

During school hours, mobile phones must be:

- Handed into the office on arrival at school and picked up at the end of the day.

### Mobile phone use

Mobile phones must not be used:

- during class or assemblies or in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets and gym.

Students who use their mobile phone inappropriately at school may be issued with consequences consistent with our school's Student Wellbeing and Engagement and Bullying policies.

In some circumstances, students' mobile phones may be confiscated and stored securely at the office until a parent collects it.

### Insurance

Students are responsible for their mobile phone. Please note that the St Albans Primary School does not have accident insurance for accidental property damage. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items, including mobile phones that may be brought to school. Students are responsible for items brought to school.

## Camps and excursions

In most circumstances, students will not be allowed to bring their mobile phones on overnight school camps or excursions. St Albans Primary School will provide students and their parents and carers with information about items that can be brought to special activities and events, including mobile phones.

## FURTHER INFORMATION AND RESOURCES

- School Policy and Advisory Guide: [Students Using Mobile Phones](#)
- [Student Wellbeing & Engagement Policy](#)
- [Bullying Prevention Policy](#)

## REVIEW CYCLE

This policy will be reviewed as part of the school's four year review cycle.

## DOCUMENT STATUS

<b>Reviewed</b>	<b>School Council Ratification</b>	<b>Next Review</b>
School Council Meeting	October, 2018	October, 2022